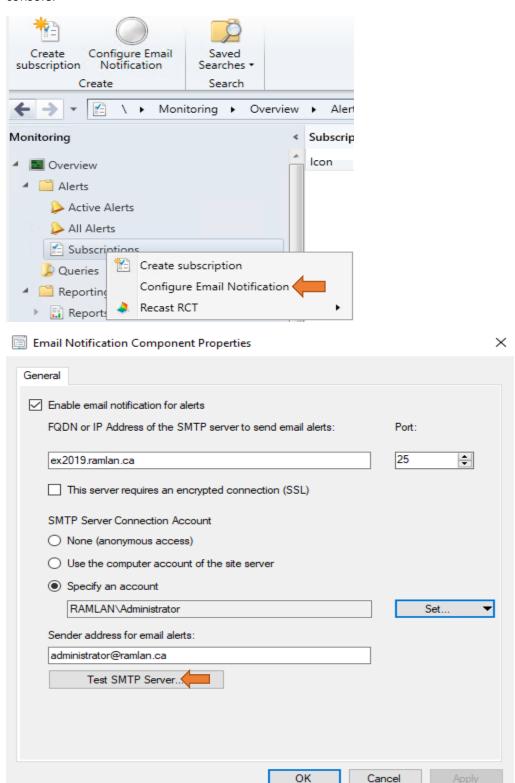
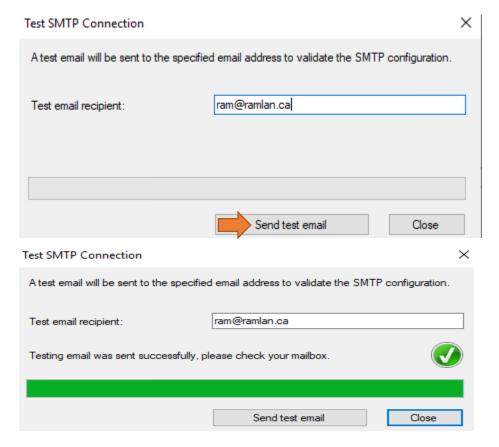
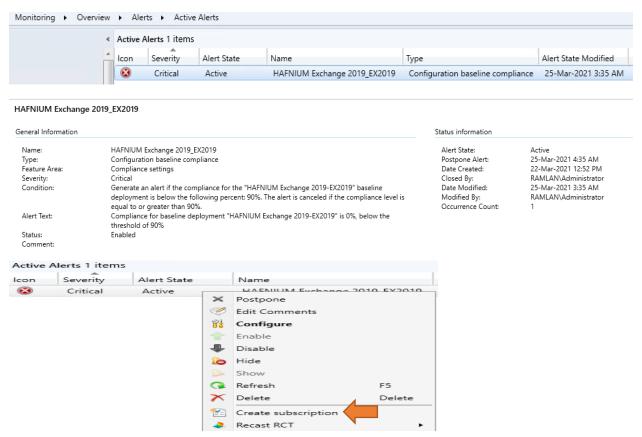
# **Configuring email notification for alerts and reports**

In this post, I will show you how to configure email notification for alerts and reports within sccm console.





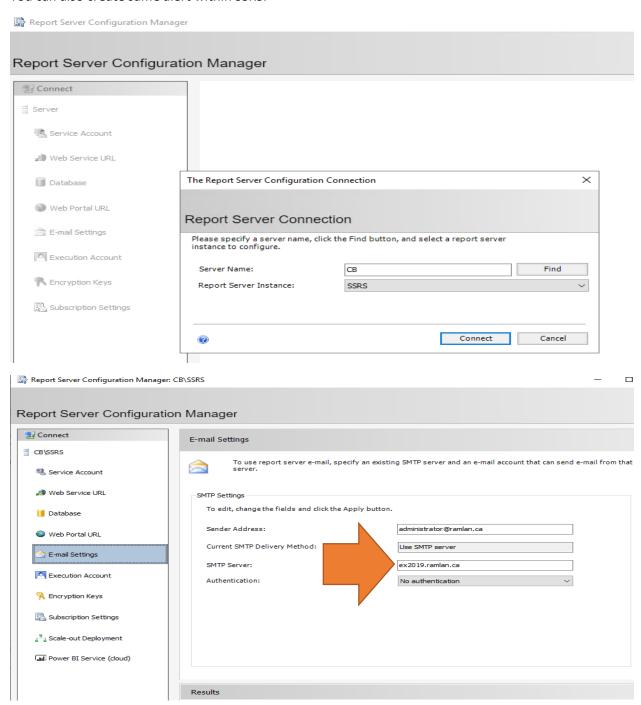
Now go into active alerts and create a subscription. For this example, I am using one of the alerts that, I created for Exchange Server 2019.



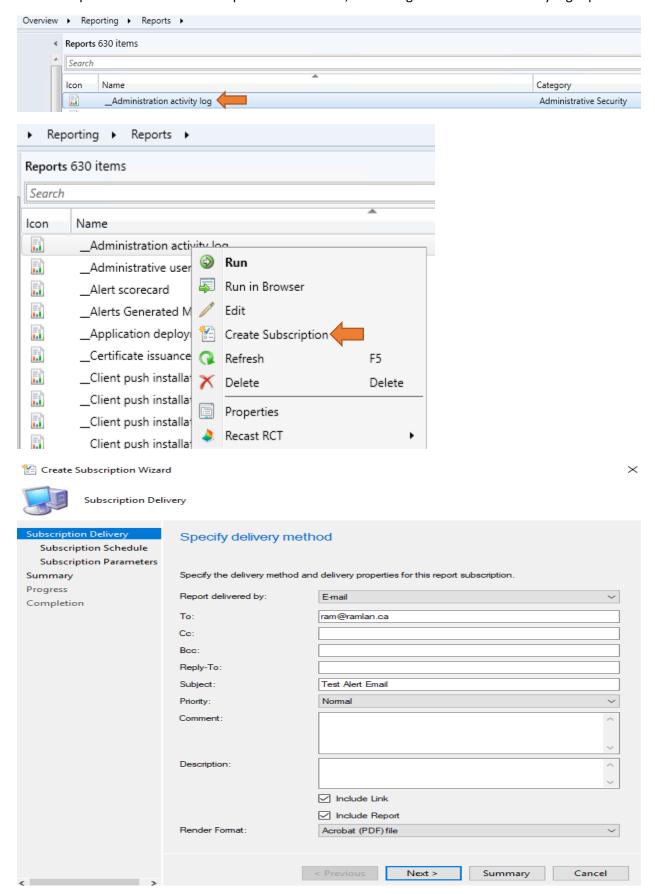


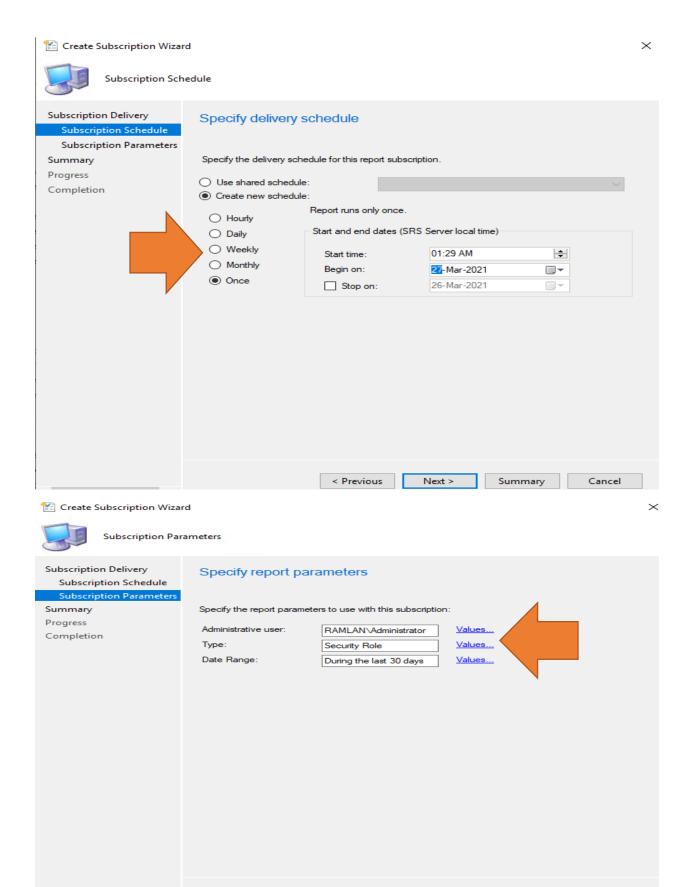
We will get email alert when the alert run as per the schedule.

You can also create same alert within SSRS.



Go into Reports and create a subscription. For this test, I am using Administration activity log report.





< Previous Next >

Summary

Cancel



#### Summary



Progress

Completion

## The subscription will be created using these settings.

#### Details:

- Email Delivery Settings
  To: ram@ramlan.ca
  Subject: Test Alert Email
  Include Report: True
  Render Format: Acrobat (PDF) file
  Include Link: True
  Priority: Normal
  Render rups only once

- Priority: Normal
  Report runs only once.
  Start and end dates (SRS Server local time)
  Begin on: 27-Mar-2021
  Start time: 01:29 AM
  Parameter values:
  Administrative user = RAMLAN\Administrator
  Type = 1
  Date Range = 2

To change these settings, click Previous. To apply the settings, click Next.

< Previous

Next >

Cancel

 $\times$ 



🖆 Create Subscription Wizard



#### Completion

Subscription Delivery Subscription Schedule Subscription Parameters

Summary

Progress

### Completion



# The Create Subscription Wizard completed successfully

# Details:

- Email Delivery Settings

  To: ram@ramlan.ca

  Subject: Test Alert Email

  Include Report: True

  Render Format: Acrobat (PDF) file
  - Include Link: TruePriority: Normal

Priority Normal
Report runs only once.
Start and end dates (SRS Server local time)
 Begin on: 27-Mar-2021
 Start time: 01:29 AM
Parameter values:
 Administration upon PAMI ANI Administration.

- Administrative user = RAMLAN\Administrator
   Type = 1
- Date Range = 2

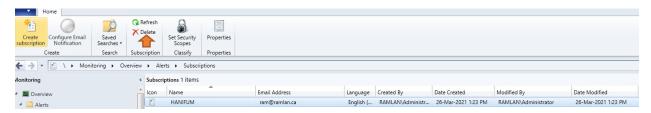
#### Save Subscription



Success: Save subscription to server

To exit the wizard, click Close.

If you want to delete the subscription you can do that we well.



Now you know how to create email notification and email subscription.

Thanks

Ram Lan 26<sup>th</sup> Mar 2021